

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Vivian Elby	Telephone number: (0113) 3782727	
Subject²:	Motorcycle/PTW access to bus lanes on the A65 corridor – Trial Evaluation		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Chief Officer (Highways & Transportation) was requested to:</p> <ol style="list-style-type: none"> a) Note the contents of this report; b) Approve the continuation of motorcycle access to bus lanes on the A65 as a permanent measure. c) Consider and overrule the objections that have been received in the course of advertising the Leeds City Council (TRAFFIC REGULATION) (MOVEMENT RESTRICTION) (NO.16) ORDER 2022 (EXPERIMENTAL) A65 KIRKSTALL & LITTLE LONDON & WOODHOUSE MODIFICATION OF EXPERIMENT BUS, TAXI, MOTORCYCLE, & PEDAL CYCLE LANES (WITH FLOW) Experimental Traffic Order (“the ETRO”). d) Instruct the City Solicitor to make, seal and advertise the ETRO in accordance with the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 Approve making the Experimental Traffic Order permanent. e) Note the inclusion in Government’s ‘Plan for Drivers’ of a purported commitment to hold a consultation on making motorcycle access to bus lanes the default position across the country. f) Note that a decision on further roll out of motorcycle access to bus lanes in Leeds, will likely be best taken in conjunction with the Combined Authority as the Transport Authority, and by regard to the commitment in ‘Plan for Drivers’, if it materialises. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>g) Note the results of the trial will be reported back to the West Yorkshire Combined Authority.</p> <p>h) Request the relevant engineer to write to the objectors informing them of the Chief Officer's (Highways and Transportation) decision.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>This decision has been made based on the success of the trial in its performance against the agreed metrics when the trial was set up.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The only alternative option that was considered would have been to revoke the trial but that was discounted owing to the success of the trial.</p>
Affected wards:	Kirkstall and Little London & Woodhouse
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors – Consultation has been carried out via email.
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others: Bus Operators, Access Groups, Public in response to ETRO, Hackney Cabs.
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Vivian Elby. Timescale is intended to be soon after a decision is made by Highways Board on the 1st of November 2023.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

List of Forthcoming Key Decisions⁷	Date Added to List:- n/a
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____
Call-in	Is the decision available ⁹ for call-in? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett – Chief Officer, Highways & Transportation
	Signature _____ Date _____  14 th November 2023

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.